

Frequently Asked Questions

1. Where is Fitted for Work located?

Fitted for Work is located at **513 Bridge Road, Richmond, Vic 3121**.

When you arrive at the front door, ring the doorbell which is located on the wall and reception will let you in.

2. What does a typical corporate volunteer day look like?

A typical corporate volunteer day starts from **10:00am to 3:00pm** in the Fitted for Work warehouse.

Volunteers arrive just before 10:00am and start with a short orientation, followed by a safety briefing and an outline of the day.

Volunteers will be split into small groups working alongside the bigger group. Each workstation supports a specific task such as **sorting, tagging, hanging, washing, steaming** items of clothing, as well as occasional lifting and pushing requirements. Tasks may vary depending on the workload.

During breaktimes participants are welcome to explore the many great eateries around Richmond or bring your lunch in and enjoy the Fitted for Work kitchen and lounge facilities.

The volunteer session wraps up at 3:00pm, where we invite participants to share their feedback.

Finally, if you enjoy sustainable fashion, drop into the **Conscious Closet at 483-485 Bridge Rd** and check out what's in store. The store is open until **4pm**.

3. Do you provide lockers to store personal belongings?

We do provide a locker to store your belongings in.

4. Can I bring my own lunch in?

Yes, there's a full kitchen, microwave, fridge, coffee/tea making facilities that you can enjoy.

5. What should I wear?

Volunteers **must** wear closed toe shoes, and we recommend you wear comfortable clothing that you can move around in and are suitable for appropriate weather conditions.

6. Is there manual handling involved?

Yes, the volunteer role includes manual handling tasks such as sorting, tagging, hanging, washing, and steaming items, as well as some lifting and pushing. If you're unable to perform these duties, please let us know at the time of booking so we can determine whether the volunteer environment is suitable.

If you have any injuries or physical limitations that could restrict your ability to safely carry out these tasks, we encourage you to carefully consider whether this opportunity is right for you.

7. Do you have onsite parking?

Unfortunately, we don't have onsite parking. There is limited all day parking around Bridge Rd which we will share these locations upon confirmation of your booking. Please note, where you choose to park is at your own discretion and FFW is not liable for any infringement notices issued during your volunteer shift. If you need to move your car, you can do so throughout the day.

8. Can I catch public transport to Fitted for Work?

Yes, public transport options are available.

Trams- No. **75** and No. **48** travel along Bridge Rd. The Burnley Rd exit is the closest to Fitted for Work.

Train - Burnley station is conveniently located approximately 10-minute walk along Burnley St to Bridge Rd.

9. Can individuals book or do you only accept group bookings?

We accept individual and group bookings.

10. Can you book a corporate volunteer day if you live interstate?

The warehouse is in Richmond Victoria. However, if you are planning a trip to Melbourne and you wish to participate, you are welcome to make a booking.

11. Can I change my booking?

Changes are not permitted within 7 days of your volunteer day. However, you may reschedule for another date within 3 months of the original booking, provided it is outside the 7-day period.

12. Can I cancel my booking?

To minimise operational disruption, we require a minimum 7 days' notice prior to your volunteer day. Bookings are non-refundable; however, you can reschedule your booking up to 3 months from the original date, provided it is outside the 7-day period.